CLOVERDALE CITRUS FAIR
Meeting of the Board of Directors

Monday, September 10, 2021 – 6:00 pm

AGENDA NOTE: Please note that all items under the consent resolution are routine and will be acted upon in one motion. When a motion and second are made it is for discussion purposes only prior to the Board's final action and deliberation.
Notice: The Cloverdale Citrus Fair adheres to the Americans with Disabilitpies Act. Should you require special accommodations or more information about accessibility, please contact the Fair Office at (707) 894-3992. All efforts will be made for reasonable accommodations.
NOTE: The Board reserves the right to change the order of the items on the agenda if such changes will expedite the conduct of business or provide convenience for those appearing before the Board.

BOARD MEMBERS

Dylan Davis, President
Gary Seavey, Vice-President
Laurie Kneeland, Treasurer
Ashlyn McLean, Secretary
Ipolani Bovee, Director
Helen Broughton, Director
Karl Mittelstadt, Director
Helen Mora, Director
John Yepiz, Director

1.0 CALL TO ORDER

2.0 PLEDGE OF ALLEGIANCE

3.0 INTRODUCTION OF GUESTS

4.0 PUBLIC COMMENT: At this time any member of the public wishing to speak on any item not on the agenda for this meeting will be granted five minutes (maximum of 3 minutes total on one subject) to make a presentation to the Board.

5.0 APPROVAL OF REGULAR MEETING AGENDA

6.0 **APPROVAL OF MINUTES** from the August 9, 2021 Board Meeting (Attachment #1)

7.0 **President's Report**
- Introduction of incoming CEO, Allison Keaney
- Board Development and Team Building Opportunities

8.0 **CEO Report**
- CEO Transition
- Upcoming Interim Events
- Staffing Update
- 2022 Citrus Fair Planning

9.0 STANDING COMMITTEE REPORTS

12.1 Finance (Kneeland) -
- Approval of August disbursements and financial reports (Attachment #2)
- Approval to update authorized signors for Exchange Bank checking account to add incoming CEO Keaney as well as President Davis and Treasurer Kneeland

12.2 Buildings & Grounds (Mittelstadt)
- Update from the August Buildings & Grounds Committee Meeting

- Update on current improvement projects

12.3 Bylaw Committee (Yepiz)
- Future meeting date

10.0 FAIRTIME COMMITTEE REPORTS

13.1 Ambassador Program (previously Queen Pageant) – Mora
- Discussion and possible action regarding transitioning the Citrus Fair Queen Pageant to the Citrus Fair Ambassador Scholarship Program (Attachment #3)

13.2 Auditorium Entertainment – McLean
- Discussion and possible action regarding 2022 Citrus Fair Auditorium Entertainment Schedule of Events (Handout)

13.3 Exhibits – Ojeda

13.4 Parade – Mittelstadt

13.5 Friends of the Fair – Yepiz & Mora

11.0 Discussion and possible action regarding collaboration with Kiwanis Club to produce Octoberfest on October 2, 2021

12.0 Discussion and possible action regarding Holiday Craft Fair, November 13, 2021 (Handout)

13.0 Discussion and possible action regarding 2022 San Francisco Chronicle Wine Competition Budget (Attachment #4).

14.0 Discussion and possible action regarding resignation of Director Ojeda (Attachment #5).

15.0 Discussion and possible action regarding letters of interest from Sam Jones and Midori Longo Rowlands in joining the Board of Directors to fill the seats of Directors Ojeda and Wirt (Attachment #6).

16.0 Discussion and possible action regarding creating a 130th Anniversary Special Exhibit(s) for 2022 Citrus Fair

11.0 Request for future agenda items.

18.0 **Motion to Adjourn to next regularly scheduled meeting on Monday, October 11, 2021**.