



Cloverdale Citrus Fair

Minutes of the Board of Directors Meeting

Monday, May 10, 2021

DIRECTOR ATTENDANCE:

David Ojeda, President	(P)	Ryan Caven, Director	(P)	P = Present	8
Dylan Davis, Vice President	(P)	Laurie Kneeland, Director	(P)	A = Absent	3
Kristina Wirt, Treasurer	(A)	Karl Mittelstadt, Director	(P)		
Gary Seavey, Secretary	(P)	Ashlyn McLean, Director	(P)		
Ipolani Bovee, Director	(A)	Helen Mora, Director	(A)		
Helen Broughton, Director	(P)				

OTHERS PRESENT:

Katie Fonsen Young, CEO (P)

CALL TO ORDER:

Called to order at 6:06 PM by Director Ojeda

PLEDGE OF ALLEGIANCE:

Lead by Director Broughton

INTRODUCTION OF GUESTS:

None

PUBLIC COMMENTS:

None

APPROVAL OF AGENDA:

Director McLean moved to approve the agenda; Director Kneeland seconded the motion; the motion passed by all 8 directors present.

APPROVAL OF MINUTES:

Director Davis moved to approve the minutes; Director Seavey seconded the motion; the motion passed by all 8 directors present.

PRESIDENTS REPORT:

Director Ojeda thanked the directors that came out to the carnival, which was a success. Director Ojeda indicated there were several areas of the parking lot asphalt that were failing due to years of wear and tear. He also commended Roman for the many projects being accomplished.

CEO REPORT:

CEO Young also reported that the Cloverdale Spring Carnival was success and thanked all who worked so diligently to ensure state and county health safety guidelines were followed. The positive feedback was overwhelming. Profits from the carnival will be put towards much needed parking lot repair. The County will hopefully be entering the yellow tier which will allow more attendance at events. The interim event schedule is very busy through the end of the year. The camp host program is going well. A new group of prospective hosts may be starting this summer for a 6 month stay. Young is working on a Summer and Fall Craft Fair with Directors Mora and Wirt. In August, the Citrus Fair is partnering with the Northern Sonoma County CERT program to host the Northern Sonoma County Fire and Earthquake Safety Expo. The event is free to the public and will offer readiness training programs, a resource fair, disaster simulations and activities for kids. The 2022 Cloverdale Citrus Fair is scheduled for President's Day weekend (February 18-21). The theme is "Under the Big Top" and it's our 130th year. CEO Young would like to have a walking history exhibit to highlight the fair's rich history. The first round PPP loan has been forgiven.

STANDING COMMITTEE REPORTS:

Finance -Discussion

- Director Seavey (standing in for Director Wirt) reports the following: Petty Cash = \$200.00, Change Fund = \$200.00, Operating = \$181,395.47, and Savings = \$1,553,642.76 for a Total of \$1,735,438.23
- Director Davis moved to approve the list of August check disbursements as well as the August financial statements; Director McLean seconded the motion; the motion passed unanimously by all 8 directors present.

Buildings & Grounds -

- Director Mittelstadt gave an overview of projects under consideration with the lobby bathroom remodel at the top of the list. Followed by the windows and lighting in the auditorium, asphalt repair and sealing, painting the facility exterior, spikes on the top of the vehicle gate, fans in the kitchen, RV dump station improvements, concrete in the shop/paint room, paint and repair the marquee and rebuild the dressing room stairs.
- CEO Young addressed RV Park rates for overnight camping and storage, as well as replacing the automated vehicle gate opener.

Bylaw and Policy

- Director Davis reports the committee is working on suggestions for changing the wording on requirements for serving in an executive position, nomination committee and adding a section regarding relationships and serving as a director.

Fairtime Committee Reports:

Queen Pageant – No report

Cabaret - Director McLean

Rehearsals will begin at end of July. Director McLean would like to add a 4th night to the show. She is putting together a behind the scenes “Making of the Cabaret” video.

Exhibits – No report

AD-HOC Committee Reports:

Nomination Committee for Officers of the Board

The board discussed the four executive positions, particularly addressing which directors were interested in serving and which meet the time served requirement. Absent directors will be contacted to see if they are interested in running for one of the executive positions with a vote for executive officers to be held at the June Board meeting.

Request for future agenda Items:

None

ADJOURNMENT:

There being no further business, Director Kneeland moved to adjourn at 7:58 pm until the next regularly scheduled meeting Monday, June 14, 2021; Director McLean seconded the motion; the motion passed unanimously by all 8 directors present.