



# Cloverdale Citrus Fair

## **DRAFT** Minutes of the Special Board of Directors Meeting

Monday, June 28, 2021

### **DIRECTOR ATTENDANCE:**

|                             |     |                            |     |             |   |
|-----------------------------|-----|----------------------------|-----|-------------|---|
| Dylan Davis, President      | (P) | Karl Mittelstadt, Director | (P) | P = Present | 8 |
| Gary Seavey, Vice President | (P) | Helen Mora, Director       | (P) | A = Absent  | 2 |
| Laurie Kneeland, Treasurer  | (P) | David Ojeda, Director      | (P) |             |   |
| Ashlyn McLean, Secretary    | (P) | John Yipez, Director       | (P) |             |   |
| Ipolani Bovee, Director     | (A) |                            |     |             |   |
| Helen Broughton, Director   | (A) |                            |     |             |   |

### **OTHERS PRESENT:**

Katie Fonsen Young, CEO (P)

### **CALL TO ORDER:**

Called to order at 6:00 PM by Director Davis

### **PLEDGE OF ALLEGIANCE:**

Lead by Director Kneeland

### **INTRODUCTION OF GUESTS:**

None

### **PUBLIC COMMENTS:**

None

### **APPROVAL OF SPECIAL MEETING AGENDA:**

Director Mittelstadt moved to approve the agenda; Director Kneeland seconded the motion; the motion passed by all 8 directors present.

## **Discussion and possible action regarding CEO Transition and Recruitment Plan:**

CEO Young presented the recruitment package for the CEO position. Young mentioned there are several similar positions currently available at fairs throughout California. She has shared the recruitment package with the leadership teams at Western Fairs, California Fairs Alliance and North Coast Fairs.

## **CLOSED SESSION regarding CEO Transition and Recruitment:**

Entered Closed Session at 6:09 PM

## **Return to OPEN SESSION and report on any action items:**

Returned to Open Session at 6:48 PM.

The action item discussed and presented from closed session is:

Director Yipez moved to approve the following action item:

For executing, above and beyond expectation, the duties of the position of CEO of the Cloverdale Citrus Fair during her tenure, Katie Fonsen Young will receive a \$10,000 exit bonus. Young will receive an additional \$5,000 if the position of CEO has been filled prior to Young's last day and she will receive \$3,000 per month for further assisting the Citrus Fair, offering consultation and supporting the transition of the new CEO into their position. Director Seavey seconded the motion; the motion passed unanimously by all 8 directors present.

## **Request for future agenda Items:**

None

## **ADJOURNMENT:**

There being no further business, Director kneeland moved to adjourn at 6:54 PM until the next regularly scheduled meeting Monday July 12, 2021; Director Mora seconded the motion; the motion passed unanimously by all 8 directors present.