



Cloverdale Citrus Fair

DRAFT Minutes of the Board of Directors Meeting

Monday, April 12, 2021

DIRECTOR ATTENDANCE:

David Ojeda, President	(P)	Ryan Caven, Director	(A)	P = Present	8
Dylan Davis, Vice President	(A)	Laurie Kneeland, Director	(P)	E = Excused	3
Kristina Wirt, Treasurer	(P)	Karl Mittelstadt, Director	(P)		
Garry Seavey, Secretary	(P)	Ashlyn McLean, Director	(A)		
Ipolani Bovee, Director	(P)	Helen Mora, Director	(P)		
Helen Broughton, Director	(P)				

OTHERS PRESENT:

Katie Fonsen Young, CEO (P)

CALL TO ORDER:

Called to order at 6:05 PM by Director Ojeda

PLEDGE OF ALLEGIANCE:

Lead by Director Kneeland

INTRODUCTION OF GUESTS:

None

PUBLIC COMMENTS:

None

APPROVAL OF AGENDA:

Director Seavey moved to approve the agenda; Director Wirt seconded the motion; the motion passed by all 8 directors present.

APPROVAL OF MINUTES:

Director Kneeland moved to approve the minutes; Director Seavey seconded the motion; the motion passed by all 8 directors present.

PRESIDENTS REPORT:

Director Ojeda suggested car bingo as a possible social distancing friendly event in the future. Brief discussion of car bingo ensued. Director Ojeda also discussed the grounds and various projects. Director Ojeda also made clear his thoughts on conflict resolution with a suggestion of more board team building events and referenced the balloon tent at the recent fair as a prime example.

CEO REPORT:

CEO Young handed out the Citrus Fair 2021 Post Event Report and discussed the highlights. CEO Young presented the Covid-19 impact report which shows what events were canceled and brings to light the income lost. In early April fairs were added to the amusement park section of the business activity tier which allows some indoor and outdoor activities with limited occupancy and safety protocols in place.. May 1st is also the Cloverdale Ram sale and a drive-in-movie at the fairgrounds. Butler Amusements will be doing a carnival starting May 6th and CEO Young highlighted how Butler will be handling all aspects of the event. Food distribution will continue every Monday and St Joseph's mobile health clinic will be joining them. Lions meetings are starting up again at 25% capacity. PG&E is bringing back the generator to power the main pavilion in the event of a power loss during a fire incident or PSPS. The Northern Sonoma County CERT program would like to put together an earthquake and fire safety expo in August, in partnership with the Citrus Fair. Resilient Cloverdale is doing a Zoom meeting and all board members are encouraged to attend.

STANDING COMMITTEE REPORTS:

Finance -

March Report

- Treasurer Wirt reports the following: Petty Cash = \$200, Change Fund = \$200, Operating = \$215,673.44, and Savings = \$1,552,063.65 for a Total of \$1,768,137.09
- Director Mora moved to approve the list of March check disbursements as well as the March financial statements; Director Wirt seconded the motion; the motion passed unanimously by all 8 directors present.

April Report

- Treasurer Wirt reports the following: Petty Cash = \$200, Change Fund = \$200, Operating = \$151,623.67, and Savings = \$1,552,063.65 for a Total of \$1,704,087.32
- Director Broughton moved to approve the list of April check disbursements as well as the April financial statements; Director Mora seconded the motion; the motion passed unanimously by all 8 directors present.

2020 Statement Of Operations

- Director Mittelstadt moved to approve the 2020 Statement Of Operations; Director Kneeland seconded the motion; the motion passed unanimously by all 8 directors present.

Buildings & Grounds -

- Chair Mittelstadt reports that staff is working on a plan for renovating the main lobby restrooms. The RV restrooms will be getting new wall surfacing in the showers. There was a forklift certification class held for several of the board members. Discussion ensued regarding replacement of the Auditorium windows. Warner Hall restrooms are currently being given an update and a discussion on painting the entire facility has begun. Staff is bidding concrete work and re-grading of the sanitary sewer dump station. Staff is also bidding asphalt repairs and sealcoating of the main parking lot.

Bylaw and Policy -

- Tabled until next regularly scheduled board meeting

AD-HOC COMMITTEE REPORTS:

Nomination Committee for Board of Director Seats

Committee Chair Director Seavey reported that there were no new applicants wishing to run against incumbents for the three board seats up for election. Thus the committee recognizes no need for an election and welcomes the incumbents back for another four year term.

Discussion and possible action regarding Citrus Fair Queen Pageant:

The board discussed ways to re-focus the queen scholarship program so that all students between the ages of 16 to 19 that live in Cloverdale Township (which includes Geyserville) are able to participate. Goals include focusing the program on career readiness and personal and professional development of young adults.

Request for future agenda Items:

Craft Fair

ADJOURNMENT:

There being no further business, Director Mora moved to adjourn at 7:30 PM until the next regularly scheduled meeting Monday, May 10, 2021; Director Wirt seconded the motion; the motion passed unanimously by all 8 directors present.