



Cloverdale Citrus Fair

Minutes of the Special Board of Directors Meeting

Monday, November 2, 2020

DIRECTOR ATTENDANCE:

David Ojeda, President	(P)	Ryan Caven, Director	(P)	P = Present	10
Dylan Davis, Vice President	(P)	Laurie Kneeland, Director	(P)	A = Absent	1
Kristina Wirt, Treasurer	(P)	Karl Mittelstadt, Director	(P)		
Gary Seavey, Secretary	(P)	Ashlyn McLean, Director	(P)		
Ipolani Bovee, Director	(P)	Hellen Mora, Director	(A)		
Helen Broughton, Director	(P)				

OTHERS PRESENT:

Katie Fonsen Young, CEO

CALL TO ORDER:

Called to order at 6:03 PM by Director Ojeda

PLEDGE OF ALLEGIANCE:

Lead by Director Caven

INTRODUCTION OF GUESTS:

None

PUBLIC COMMENTS:

None

APPROVAL OF AGENDA:

Director Davis moved to approve the agenda, Director Kneeland seconded the motion; the motion passed by all 10 directors present.

APPROVAL OF MINUTES:

Director Davis moved to approve the minutes, Director Seavey seconded the motion; the motion passed by all 10 directors present.

CLOSED SESSION:

The board went into closed session at 6:06 PM to discuss the CEO's Performance Evaluation.

The board reconvened into open session at 8:07 PM.

The board of directors returned to session with praise for CEO Young's year of exemplary performance. Under CEO Young's leadership the fair hosted the best Citrus Fair to date and CEO Young has worked tirelessly to finalize projects vital to the fair, all while dealing with the health mandates due to the COVID-19 Pandemic.

Director Davis moved to approve the following: a post fair performance bonus in the amount of \$6,200 (subject to payroll taxes) to be paid by December 31, 2020, a 5% salary increase effective January 1, 2021, and purchase of updated mobile office equipment and technology required for work (ex: laptop, phone, mobile hotspot); Director Kneeland seconded the motion; the motion passed unanimously by all 10 directors present.

Discussion and possible action regarding Thymes Square Project:

CEO Young and the Thymes Square Committee reported on their recent Zoom meeting with the Cloverdale City Manager and Mayor. The Citrus Fair's legal counsel was also present. The board would like to gather some more information from various experts and extend invites to involved parties, to speak at a regular board meeting in the future.

Request for future agenda Items:

Thymes Square Project update from a Thymes Square spokesperson.

ADJOURNMENT:

There being no further business, Director Davis moved to adjourn at 9:00 PM until the next regularly scheduled meeting Monday, November 9, 2020; Director McLean seconded the motion; the motion passed unanimously by all 10 directors present.