



Cloverdale Citrus Fair

Approved Minutes of the Board of Directors Meeting

Monday, August 10, 2020

DIRECTOR ATTENDANCE:

David Ojeda, President	P	Randy Hatcher	P
Kristina Wirt, Treasurer	P	Laurie Kneeland	P
Gary Seavey, Secretary	P	Karl Mittelstadt	P
Ipolani Bovee	P	Hellen Mora	P
Ryan Caven	P		
Dylan Davis	P	P = Present	# 10
		A = Absent	# 0

OTHERS PRESENT:

Katie Fonsen Young, CEO (P) None

CALL TO ORDER:

Called to order at 6:02 PM by Director Ojeda

PLEDGE OF ALLEGIANCE:

Lead by Director Mittelstadt

INTRODUCTION OF GUESTS:

None

PUBLIC COMMENTS:

None

APPROVAL OF AGENDA:

Director Davis moved to approve the agenda; Director Hatcher seconded the motion; the motion passed by all 10 directors present.

APPROVAL OF MINUTES:

Director Seavey moved to approve the minutes; Director Davis seconded the motion; the motion passed by all 10 directors present.

PRESIDENTS REPORT:

President Ojeda addressed some of the Citrus Fair related comments posted to the Cloverdale Community of Cloverdale Facebook Page. Most were related to the need to paint the main building exterior along Citrus Fair Drive and Washington Boulevard. President Ojeda reiterated that the board meetings were open to the public and anyone wishing to attend to address concerns were welcome to do so.

CEO REPORT:

CEO Young let the board know that the RV Park has been busy with nightly rentals and RV Storage is at capacity. Motorcycle training continues every other weekend and Cloverdale Competitive Cheer is using the facility for practice. The 2018 financial audit with CDFA was completed in July, with no major findings. CEO Young expressed a need for volunteers if the facility should be called on to be an evacuation center. She also updated the board on backup power solutions in progress.

STANDING COMMITTEE REPORTS:

Finance -

- Treasurer Wirt reports the following: Petty Cash = \$200.00, Change Fund = \$200.00, Operating = \$41,653.00 and Savings = \$1,421,956.40 for a Total of \$1,464,010.03
- Director Davis moved to approve the list of July check disbursements as well as the July financial statements; Director Hatcher seconded the motion; the motion passed unanimously by all 10 directors present.

Buildings & Grounds -

- Chair Mittelstadt reported that the interior paint is peeling in the RV restrooms. One option being investigated is to go with a plastic based panel system. Warner Hall upgrades are looking good. The building still needs HVAC. The Fair is currently looking to purchase a portable light tower.

AD-HOC COMMEMORATIVE BENCH COMMITTEE REPORT:

The committee recommends three levels of opportunity to commemorate community members who have had a major impact on the Citrus Fair. The levels include: a plaque, a locally built bench, and a commercially made commemorative bench. Further discussion was tabled till next regularly scheduled meeting.

Discussion and possible action regarding policy and bylaw changes:

Director Davis moved to approve the changes; Director Kneeland seconded the motion; the motion passed by all 10 directors present.

Discussion and possible action regarding 10-year license agreement with PG&E for use of the citrus fairgrounds facility during Public Safety Power Shutoff events:

CEO Young informed the board of an agreement she had been negotiating with PG&E for the use of the Citrus Fairgrounds during Public Safety Power Shutoff events. After outlining the details Director Wirt moved to approve the agreement; Director Caven seconded the motion; the motion passed by all 10 directors present.

Discussion and possible action regarding resignation of board member Sam Beeson:

The board discussed the resignation of Director Sam Beeson and looked at options to fill the seat.

Discussion and possible action regarding letter of interest from Ashlyn McLean and Robert Montes to re-join the Citrus Fair Board of Directors:

Past directors Ashlyn Mclean and Robert Montes have each expressed a desire to re-join the board. It was decided that brief interviews would be conducted with both candidates and the board would reach out to past applicants for a second look. The interviews to be held at the beginning of the next Board Meeting.

Discussion and possible action regarding 2020/2021 officer election:

The Citrus Fair Board of Directors Executive Committee for 2020/2021 is:

- Director Ojeda, President
- Director Davis, VP
- Director Seavey, Secretary
- Director Wirt, Treasurer

Request for future agenda items:

Conflict resolution was requested to be added as an agenda item in the future.

ADJOURNMENT:

There being no further business, Director Kneeland moved to adjourn at 7:42 PM until the next regularly scheduled meeting Monday, September 14, 2020; Director Davis seconded the motion; the motion passed unanimously by all 10 directors present.