



# Cloverdale Citrus Fair

## Minutes of the Board of Directors Meeting

Monday, January 9, 2023

### DIRECTOR ATTENDANCE:

Dylan Davis, President	(P)	Midori Longo Rowlands, Director	(A)	P = Present
Gary Seavey, Vice President	(P)	Karl Mittelstadt, Director	(P)	A = Absent
Laurie Kneeland, Treasurer	(P)	Gris Alonso-Soto, Director	(E)	L = Late
Sam Jones, Secretary	(P)	Martin Vizcaino, Director (New)	(P)	E = Excused

### OTHERS PRESENT:

Martin Vizcaino, Neidi Calvillo

### CALL TO ORDER:

Called to order at 6:02 PM by President Davis

### PLEDGE OF ALLEGIANCE:

Led by Neidi Calvillo.

### INTRODUCTION OF GUESTS:

Martin Vizcaino (applicant to the board), Neidi Calvillo (CCF Business Assistant II)

### PUBLIC COMMENTS:

None

### APPLICATION TO THE BOARD:

Director Seavey moved to accept Martin Vizcaino into the board; Director Kneeland second the motion; the motion passed by all directors present.

## **APPROVAL OF AGENDA:**

Director Kneeland moved to approve the Agenda; Director Seavey seconded the motion; the motion passed by all directors present.

## **APPROVAL OF MINUTES:**

Director Seavey moved to approve the Board minutes from December 12, 2022; Director Mittelstadt seconded the motion; the motion passed by all directors present.

## **PRESIDENT'S REPORT:**

President Davis made some comments on Convention, those attending leave on Sunday. This is the CEO's first convention.

## **CEO REPORT:**

Nice update was given.

### **WFA Convention**

- 5 directors have been registered, rooms and dinner reservations have been made.

## **STANDING COMMITTEE REPORTS:**

### **Finance - Discussion**

- Director Mittelstadt moved to approve the Financial Report; Director Seavey seconded the motion; the motion passed by all directors present.
- Director Seavey moved to approve the December, 2022, disbursements and balance sheet; Director Jones seconded the motion; the motion passed by all directors present.

### **Buildings & Grounds**

- Director Mittelstadt reported on the storm damage and recovery. A tree fell next to the "4-H Hut" that damaged the roof and CEO's trailer. The tree has been removed; stump still needs to be completely removed. New trusses and roofing materials are needed. Expenses will be covered by the insurance company of the property of where the tree was. While the lift was here, the redwood tree was removed.
- Washington Gate paving – waiting on dry weather to complete.
- Auditorium audio – will have everything prior to the fair but not prior to the wine competition.

### **Bylaw and Policy**

- No report was given. Director Jones added new Director Martin Vinzaino to the committee.

### **Thyme Square**

- No Report was given.

### **Cloverfest:**

- Director Seavey reported the committee will be getting back to it next week

## **FAIRTIME COMMITTEE REPORTS:**

### **Ambassador Program**

- No report was offered for this committee.

### **Auditorium**

- The applications have been published.

### **Exhibits**

- Director Seavey advised that he will reach out to the current Rotary president.

### **Parade**

- Director Mittelstadt advised that everything is working relatively smoothly. The “parade bible” has been found.

### **Friends of the Fair**

- Director Seavey advised that all items have arrived for decorating.

### **Cabaret**

- No report was offered by this committee. Request by Director Jones to move Cabaret from fair time Committee Reports to Ad Hoc Committees.

## **OTHER ITEMS**

- No report was given.

## **For the Good of the Fairgrounds:**


- The CEO attended the Red Bluff fair for the Championship Rodeo. Discussion about the potential for us to become a part of the rodeo circuit in the next 3-4 years.

## **Future Agenda Items:**

- No future meeting agenda items.


With no further business, Director Kneeland moved to adjourn the meeting at 7:07 PM to Monday, February 13, 2023; seconded by Director Mittlestadt and passed unanimously.

These Minutes, approved February 13, 2023 on Motion from Director Kneeland, Seconded by Director Mittelstadt ; Approved by all directors present



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Chair



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Secretary