Cloverdale Citrus Fair

Minutes of the Board of Directors Meeting

Monday, October 10, 2022

DIRECTOR ATTENDANCE:

Dylan Davis, President	P	Helen Broughton, Director	E	P = Present
Gary Seavey, Vice President	P	Midori Longo Rolands, Director	P	A = Absent
Laurie Kneeland, Treasurer	E	Karl Mittelstadt, Director	P	L = Late
Sam Jones, Secretary	P	Gris Alonso-Soto, Director	L	E = Excused

OTHERS PRESENT:

None

CALL TO ORDER:

Called to order at 6:09 PM by President Davis

PLEDGE OF ALLEGIANCE:

Led by Director Longo-Rolands

INTRODUCTION OF GUESTS:

Bob Fraser, Wine Competition Organizer

PUBLIC COMMENTS:

None

APPROVAL OF AGENDA:

Director Longo-Rolands moved to approve the Agenda; Director Mittelstadt seconded the motion; the motion passed by all directors present.

APPROVAL OF MINUTES:

Director Seaveymoved to approve the minutes from the September 12, 2022 meeting. Director Longo-Rolands seconded the motion; the motion passed by all directors present.

PRESIDENT'S REPORT:

The President reminded committee members that committees cannot approve expenditures, such actions can only be taken by the Board.

CEO REPORT:

CEO Keaney reported September was a busy month including Cloverfest and the two-week long State audit of the Fair's finances. Several new procedures have been put in place to make financial reporting faster and cleaner. The Lockhorn Deer have returned to Cloverdale at the fairgrounds. CCF Hosted the county-wide FFA Speech competition and the facility received rave reviews.

CLOSED SESSION (6:13)
OPEN SESSION RESUMED (6:49)

Director Seavey, moved to approve the purchase of a trailer no more than 10-years-od for no more than $35,000 for the CEO's use or possible rental if not being used by the CEO. As well as the purchase of an enclosure to protect the Fair's trailer from damage from acorns. Director Jones seconded the motion; the motion passed by all directors present.

STANDING COMMITTEE REPORTS:

Finance - Discussion

- President Davis reported the following as of September 30, 2022: Petty Cash = $200.00, Change Fund = $200.00, ATM Change Fund of $1080, Operating = $58,583.55, and Savings = $1,681,310.78 for a total of $1,742.174.33_.
- Director Seavey moved to approve the September disbursements (Attachment #2) as well as the balance sheet (Attachment #3); Director Jones seconded the motion; the motion passed unanimously by all directors present.

Buildings & Grounds

- Director Mittelstadt reported that a full site survey could be done for approximately $13,000-19,000. Motion by Director Jones to survey the full site at a cost of up to $19,000; seconded by Director Longo-Rolands; motion approved by all directors present.

Bylaw and Policy

- Director Jones requested scanned files with original documents for review. Director Alonso-Soto volunteered for the committee.

Thymes Square

- Director Mittelstadt reported that the property was reported as purchased by Alexander Valley Health Center.

Cloverfest:

- .Director Seavey reported for Director Longo-Rolands that Cloverfest did not make money buttook a lost of approximately $5,000 and the event was very well received in the community.

FAIRTIME COMMITTEE REPORTS:

Ambassador Program

- Director Seavey reported that the clanedar had been set up and expressed a desire to have workships with Toastmasters. Need applicants to sign up.

Auditorium

- Director Broughton was absent, no report

Exhibits

- Director Seavey reported that there hae been no meetings yet. He has ordered equipment to create videos for the website.

Parade

- Director Mittelstadt reported that there have been no meetings of this committee.

Friends of the Fair

- No report was offered for this committee.

Cabaret

- Director Longo-Rolands reported that Cabaret was seperating from the Citrus Fair and would be held in November, 2023.

OTHER ITEMS

Reports from Citrus Board Directors' visits to other fairgrounds;

- Directors Seavey, Davis, Mittlestadt and Jones attended the Grand National Rodeo ("GNR") at the Cow Palace, a Class 5 fairgrounds.

Future Agenda Items:

- Director Seavey wishes to purchase bar supplies and equipment as the Lions' Club reorganizes.

With no further business, Director Jones moved to adjourn the meeting at 8:33 PM to Monday, November 14, 2022; seconded by Director Longo-Rolands and passed by seven directors present; Director Seavey voted Nay.

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These Minutes, approved October 12, 2020 on Motion from Director Mittelstadt, Seconded by Director Jones; Approved by a vote of 6-0-1 (Broughton)

Chair

Secretary