Cloverdale Citrus Fair

Minutes of the Board of Directors Meeting

Monday, September 12, 2022

DIRECTOR ATTENDANCE:

Dylan Davis, President	P	Helen Broughton, Director	P	P = Present
Gary Seavey, Vice President	P	Sam Jones, Director	P	A = Absent
Laurie Kneeland, Treasurer	P	Midori Longo Rowlands, Director	E	L = Late
Ashlyn McLean, Secretary	E	Karl Mittelstadt, Director	P	E = Excused
		John Yepiz, Director	A	

OTHERS PRESENT:

None

CALL TO ORDER:

Called to order at 6:04 PM by President Davis

PLEDGE OF ALLEGIANCE:

Led by Director President Davis

INTRODUCTION OF GUESTS:

Gris Alonso-Soto (Board Applicant)
Cheri Tipler (Fair Staff)

PUBLIC COMMENTS:

None

RESIGNATION FROM BOARD:

Director Kneeland moved to accept Secretary/Director Ashlyn McLean's and Director John Yepiz's resignations; Director Seavey seconded the motion; the motion passed by all directors present.

APPOINTMENT OF SECRETARY:

Director Jones was nominated Board Secretary.

APPROVAL OF AGENDA:

Director Seavey moved to approve the Agenda,; Director Jones seconded the motion; the motion passed by all directors present.

APPROVAL OF MINUTES:

Director Broughton moved to approve the Minutes, as amended, from the August 8th meeting. Director Kneeland seconded the motion; the motion approved by Directors Davis, Seavey, Kneeland, Jones and Mittelstadt. Director Broughton abstained.

PRESIDENT'S REPORT:

President Davis waived his report time.

CEO REPORT:

CEO Keaney ceded his time to Gris Alonso-Soto to present the joint activity between the Fairgrounds and Nuestro Communidad for October.

APPLICATIONS FOR THE BOARD:

Application for Gris Alonso-Soto (Attachment #3) Director Jones moved to approve the Application of Gris Alonso-Soto to the Board; Director Mittelstadt seconded the motion; the motion passed by all directors present.

Cadi Young was not present to be considered.

WHEREUPON, the applicant took her seat on the Board.

STANDING COMMITTEE REPORTS:

Finance - Discussion

- Director Kneeland, reported the following as of August 31, 2022: Petty Cash = $200.00, Change Fund = $200.00, ATM Change Fund of $2000, Operating = $86,289.15, and Savings = $1,681.310.78 for a total of $1,7699,999.93.
- Director Mittelstadt moved to approve the August disbursements (Attachment #5) as well as the balance sheet (Attachment #6); Director Broughton seconded the motion; the motion passed unanimously by all directors present.

Buildings & Grounds

- Director Mittelstadt presented the finalized designed for ADA-compliant, family-style bathroom in lobby. (Attachment #7).
  Director Broughton moved to approve the finalized designs; Director Mittelstadt seconded the motion; the motion passed unanimously by all directors present.

- Recommendations on survey proposals for Citrus Fair Drive/Washington and Northern property line. (Attachment #8)
  Action was returned to staff to obtain an estimate to survey the entire Fairgrounds parcel.

Bylaw and Policy

- Director Jones will now chair this committee.

Thymes Square

- The City Planning Commission will meet September 12, 2022 to review the property redistribution between Washington Middle School and AVH.

Cloverfest:

- The attendance was less than anticipated. It is projected that the event will not break even. Final numbers will be presented after all of the invoices have been presented. Committee will meet on October 3, 2022, to review the event and plan for 2023.

FAIRTIME COMMITTEE REPORTS:

Ambassador Program

- Director Seavey proposed that $250 per candidate, totaling $1,250 be authorized to allow the candidates to purchase suitable attire for their interviews, Director Jones seconded the motion; the motion passed unanimously by all directors present

Auditorium

- Director Broughton, outlined her suggestion to staff relating to scheduling the auditorium. The complex, compound proposal is attached as Exhibit A.

Exhibits

- No report was offered for this committee.
  Staff advised of exhibit book progress

Parade

- Meetings will begin in October.

Friends of the Fair

- No report was offered for this committee.

Cabaret

- Per President Davis, Cabaret practices have begun.

OTHER ITEMS

Citrus Fair Director allocation of wine from the SFC Wine Competition.

- This item was tabled, indefinitely.

Discussion and action regarding General Resolution for Naming Banking Signatories (Attachment #9)

- Director Broughton moved to approve the Naming Banking Signatories. Director Seavey seconded the motion; the motion passed unanimously by all directors present.

Presentation of the 2023 Cloverdale Citrus Fair Artwork.

- The artwork for the 2023 Citrus Fair was presented.

Future Agenda Items:

- Reports from other fairs by Citrus Fair Board Directors who attended.

With no further business, Director Kneeland moved to adjourn the meeting at 7:35 PM to Monday, October 10, 2022; seconded by Director Jones and passed unanimously.

These Minutes, approved October 10, 2020 on Motion from Director Seavey, Seconded by Director Longo-Rowlands; Approved by a vote of 5-0-0

Chair

Secretary