CLOVERDALE CITRUS FAIR

BOARD MEETING

MAY 12, 2025

Meeting called to order @ 6:05PM

All Board members present

CEO: present

Public comment: none

Motion made by Teri to approve meeting agenda, seconded by Angelo. Approved

Motion made by Sam to approve March minutes, seconded by Teri. Approved

DISCUSSION AND POSSIBLE ACTION:

The minutes of October 24, 2024 amended by Jason to the fact a motion was not submitted; Haunted House set up Sept. 18th should have been changed to Sept. 17th due to Lions Club set up for their meeting.

Motion made by Laurie to approve April minutes, seconded by Drew. Approved

President's Report: Board members received a contact sheet with which any changes should be submitted to Board. All email addresses should be the Citrus Fair email.

CEO Report: CEO Karyn reported we now have a new auditor. AP testing by Cloverdale High School, is being conducted at the CCF facility. Karyn is in the process of updating job descriptions for CCF personnel. She reported we now own the outdoor PA system. We all received a rate change of facility rentals, etc which is effective July 1, 2025.

Karyn made a request that anyone visiting the CCF facility check in through the office.

CLOVERFEST EVENT; Office staff is sending out contracts and are getting great responses.

4TH OF JULY; CCF is entered in the Chamber of Commerce parade. Thank you Karl.

There will be games, kids activities, water, 2 bands, merchandise (shirts, hats, mugs) food trucks, cooling stations indoors and exhibits adhering to the red, white and blue theme of the holiday.

TREASURER'S REPORT; Motion made by Dylan to approve April disbursements, Balance sheet through April and P & L Budget vs Actual through April, seconded by Jason. Approved

DISCUSSION AND POSSIBLE ACTION: Motion made by Dylan to zero the balance of $1,281.00 of Casa del Oso California and Hannah Hagen (AA), seconded by Sam. Approved

STANDING COMMITTEE REPORTS

BUILDINGS AND GROUNDS; Karl did a walk around and found problems with hot water in men's restrooms, suggested that glass display case should have CCF memorabilia in it, and lock boxes need to be investigated.

BY LAWS COMMITTEE; Sam presented each of us with CCF Policy Manual.

FRIENDS OF THE FAIR: no report

WINE COMPETITION: Copy of P/L report sent to Gris and Laurie by Jason. $459k was approximate income from competition, $322K was for costs, and $137K was approximate profit.

AD HOC COMMITTEE REPORTS

THYME SQUARE REPORT; no report

NOMINATIONS COMMITTEE; Voting will take place at next Board meeting, Slate as of today is; President (Dylan and Karl), Vice President (Karl and Drew), Secretary (Sue)

Treasurer (Jason and Teri). Nominations are closed, but write ins are welcome during voting process.

FAIR TIME COMMITTEE REPORTS

Auditorium Entertainment; no report

Exhibits; Drew would like to use 8X8 exhibit boards. He would like to present a Rookie of the Year special award. It was suggested that he write up criteria expected for this award. Discussion was also had regarding bunting. It was suggested to possibly present a "how to bunt" video to the public.

PARADE; no report

DISCUSSION AND POSSIBLE ACTION:

Motion made by Jason to suspend and re-align our election terms, seconded by Dylan. Approved

PARLI PRO: Board members received a Parliamentary Procedure pamphlet and a document on making motions.

DISCUSSION AND POSSIBLE ACTION: Rotary Tour de Vine Sponsorship.

Motion was made by Dylan to fund Tour de Vine, seconded by Karl

Amended above motion made by Jason to refund rental amount to Tour de Vine (approximately $2500). CCF will sponsor this event with the rental only (no security and extras included), seconded by Dylan. 5 Yeas, 4 nays and 2 abstentions. Approved

REQUEST FOR FUTURE AGENDA ITEMS: Discussing CEO privileges for sponsorship.

CLOSED SESSION:Property, CEO Review

Enter: 8:00PM

Exit: 8:02PM

Actions taken; None taken

Motion made to adjourn made by Laurie to next scheduled meeting on June 9, 2025, seconded by Sam.

Adjourned @ 8:05PM