CLOVERDALE CITRUS FAIR

Meeting of the Board of Directors

Monday, December 9, 2024– 6:00 pm

AGENDA NOTE: Please note that all items under the consent resolution are routine and will be acted upon in one motion. When a motion and second are made it is for discussion purposes only prior to the Board's final action and deliberation.

Notice: The Cloverdale Citrus Fair adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Fair Office at (707) 894-3992. All efforts will be made for reasonable accommodations.

NOTE: The board reserves the right to change the order of the items on the agenda if such changes will expedite the conduct of business or provide convenience for those appearing before the Board.

BOARD MEMBERS

Gary Seavey, President
Karl Mittelstadt, Vice-President
Susan Demattei, Secretary
Sam Jones, Treasurer
Laurie Kneeland, Director
Gris Alonso-Soto, Director
Teri Wells Evans, Director
Jason Mora, Director
Drew Harris, Director

CEO

Karyn Pulley

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT:** Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not act on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda.
5. **APPROVAL OF MEETING AGENDA**
6. **APPROVAL OF MINUTES: of the Board Meeting on November 11, 2024 (Attachment #1) Note**
7. **INTRODUCTION OF GUESTS**

8 PRESIDENTS REPORT

9 CEO REPORT

December mtg—exhibits –goats.

Met with Jackie Evans, working on local talent,

Dec 11 event

Donation of digitized cloverdale history postcards and pictures. We need a couple of tv and technical skill to make a loop to play of the cards

10 TREASURER'S REPORT (Director Jones)

10.1 Approval of November disbursements (Attachment #2), Balance Sheet through November (Attachment#3), P&L Budget vs. Actual thru November (Attachment #4)

11 STANDING COMMITTEE REPORTS

11.1 Buildings and Grounds (Director Jones)

11.2 Bylaws Committee (Director Jones)

11.3 Friends of the Fair (Director Kneeland)

11.4 Wine Competition (Director Mora)

12 AD HOC COMMITTEE REPORTS

12.1 Thyme Square Project (Director DeMattei)

12.2 Fiesta de Independencia (Director Alonso-Soto)

12.3 Dia de los Muertos (Director Alonso-Soto)

12.4 Haunted House (Director Alonso-Soto)

12.5 Holiday Craft Faire (Director Evans)

13 FAIR TIME COMMITTEE REPORTS

13.1 Auditorium Entertainment (Director Alonso-Soto)

13.2 Exhibits (Director Demattei)

13.3 Parade (Director Mora)

13.4 Ambassador (Director ?)

14 ETICKET INVOICE (CEO Pulley)

15 2023 AUDIT

Discussion and possible action regarding the retention of a firm to perform the 2023 audit to be used toward funding from CFSA

16 SPONSORED ACTIVITIES

Second reading and action regarding sponsored activities and events

17 BUDGET COMMITTEE

18 CLOSED SESSION

18.1 Enter

18.2 Exit

18.3 Actions taken

19 MOTION TO ADJOURN TO NEXT REGULARLY SCHEDULED MEETING ON January 13, 2024.