CLOVERDALE CITRUS FAIR

Meeting of the Board of Directors

Monday, November 11, 2024– 6:00 pm

AGENDA NOTE: Please note that all items under the consent resolution are routine and will be acted upon in one motion. When a motion and second are made it is for discussion purposes only prior to the Board's final action and deliberation.

Notice: The Cloverdale Citrus Fair adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Fair Office at (707) 894-3992. All efforts will be made for reasonable accommodations.

NOTE: The board reserves the right to change the order of the items on the agenda if such changes will expedite the conduct of business or provide convenience for those appearing before the Board.

BOARD MEMBERS

Gary Seavey, President
Karl Mittelstadt, Vice-President
Susan Demattei, Secretary
Sam Jones, Treasurer
Laurie Kneeland, Director
Gris Alonso-Soto, Director
Teri Wells Evans, Director
Jason Mora, Director
Drew Harris, Director

CEO

Karyn Pulley

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **WELCOME NEW DIRECTOR DREW HARRIS**
5. **DIRECTOR MITTELSTADT'S MEDICAL LEAVE OF ABSENCE**
6. **PUBLIC COMMENT:** Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not act on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda.
7. **APPROVAL OF MEETING AGENDA**

8 CONSENT CALENDAR:

8.1 APPROVAL OF MINUTES: of the Board Meeting on September 9, 2024 (Attachment #1) and the MINUTES of the Board Meeting on October 14, 2024 (Attachment #2)

8.2 Discussion and action,if needed, on any contested minutes

9 INTRODUCTION OF GUESTS

10 CLOSED SESSION Board Membership, Property, CEO

10.1 Enter:

10.2 Exit:

10.3 Actions taken:

11 PRESIDENTS REPORT

Signage, Dia de los Muertos, Craft Faire

12 CEO REPORT

13 TREASURER'S REPORT (Director Jones)

13.1 Approval of October disbursements (Attachment #3), Balance Sheet through October (Attachment#4), P&L Budget vs. Actual thru October (Attachment #5)

14 STANDING COMMITTEE REPORTS

14.1 Buildings and Grounds (Director ?)

14.1.1 Stand in for Director Mittelstadt

14.2 Bylaws Committee (Director Jones)

14.3 Friends of the Fair (Director Kneeland)

14.4 Wine Competition (Director Mora)

14.4.1 Stand in Director

15 AD HOC COMMITTEE REPORTS

- **15.1** Thyme Square Project (Stand in Director)
- **15.2** Fiesta de Independencia (Director Alonso-Soto)
- **15.3** Dia de los Muertos (Director Alonso-Soto)
- **15.4** Haunted House (Director Alonso-Soto)
- **15.5** Holiday Craft Faire (Director Evans)

16 FAIR TIME COMMITTEE REPORTS

- **16.1** Auditorium Entertainment (Director Alonso-Soto)
- **16.2** Exhibits (Director Demattei)
  - **16.2.1** Stand in for Director
- **16.3** Parade (Director Mora)
  - **16.3.1** New management: Director Mora and Director Evens

17 BOOSTERS SUPPORT (Attachment #6)

18 POLICY REGARDING BANNER PLACEMENT (Director Seavey)

- **18.1** number of days
- **18.2** non-profit versus profit
- **18.3** profit persons donate

19 PURCHASE NEW TABLES TO REPLACE WOOD PICNIC BENCHES (CEO Pulley)

20 PURCHASE JOKEYBOX TO RENT (Director Seavey)

21 BLUE RIBBON Nominations

- **21.1** Tex Dickens, Drew Harris, Karl Mittelstadt

22 MOTION TO ADJOURN TO NEXT REGULARLY SCHEDULED MEETING ON DECEMBER 9, 2024.