CLOVERDALE CITRUS FAIR

Meeting of the Board of Directors

Monday, August 12, 2024– 6:00 pm

AGENDA NOTE: Please note that all items under the consent resolution are routine and will be acted upon in one motion. When a motion and second are made it is for discussion purposes only prior to the Board's final action and deliberation.

Notice: The Cloverdale Citrus Fair adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Fair Office at (707) 894-3992. All efforts will be made for reasonable accommodations.

NOTE: The board reserves the right to change the order of the items on the agenda if such changes will expedite the conduct of business or provide convenience for those appearing before the Board.

BOARD MEMBERS

Gary Seavey, President
Karl Mittelstadt, Vice-President
Robert Montes, Secretary
Sam Jones, Treasurer
Laurie Kneeland, Director
Gris Alonso-Soto, Director
Susan Demattei, Director
Teri Wells Evans, Director
Jason Mora, Director

CEO

Interim Karyn Pulley

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT:** Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not act on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda.
5. **APPROVAL OF MEETING AGENDA**
6. **APPROVAL OF MINUTES**

7 **INTRODUCTION OF GUESTS:** Each guest will have 10 minutes to address the board and any action items resulting from the presentation will be put on the agenda for the September 9, 2024 regular board meeting.

7.1 Cloverdale High Football

7.2 Jim Demartini

7.3 Geoff Peters

7.4 Todd Lands

8 PRESIDENTS REPORT

8.1 Recent damage to the facility.

8.2 Committee meetings (schedule, attendance, sub committees, reports)

8.3 Art work (Dia de los Muertos, Holiday Craft Fair, Haunted House)

9 CEO REPORT

10 TREASURER'S REPORT (Director Jones)

10.1 Approval of June, July disbursements (Attachment 1, 2), Balance Sheets June, July (Attachment 3, 4), P&L Budget vs. Actual June, July (Attachment 5, 6)

11 STANDING COMMITTEE REPORTS

11.1 Buildings and Grounds (Director Mittelstadt)

Building damage over the last month

Update on previous repair list established by B&G

11.2 Bylaws Committee (Director Jones)

11.3 Friends of the Fair (Director Kneeland)

11.3.1 Fiesta de Independencia (Director Alonso-Soto)

11.3.2 Haunted House (TBD)

11.3.3 Dia de los Muertos (TBD)

11.3.4 Holiday Craft Faire (TBD)

12 AD HOC COMMITTEE REPORTS

12.1 Thyme Square Project (Director Mittelstadt)

13 FAIR TIME COMMITTEE REPORTS

13.1 Auditorium Entertainment (Directors Montes & Alonso-Soto)

13.2 Exhibits (Director Dematteі)

13.3 Parade (Director Mittelstadt)

14 EVENT BUDGET

14.1 Create base schedule for budgeting events hosted by the Citrus Fair

15 CLOSED SESSION Insurance, Property

16 RETURN FROM CLOSED SESSION

16.1 Actions Taken

17 MOTION TO ADJOURN TO NEXT REGULARLY SCHEDULED MEETING ON SEPTEMBER 9, 2024.