CLOVERDALE CITRUS FAIR

Meeting of the Board of Directors

Monday, March 11, 2024 – 6:00 pm

AGENDA NOTE: Please note that all items under the consent resolution are routine and will be acted upon in one motion. When a motion and second are made it is for discussion purposes only prior to the Board's final action and deliberation.

Notice: The Cloverdale Citrus Fair adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Fair Office at (707) 894-3992. All efforts will be made for reasonable accommodations.

NOTE: The board reserves the right to change the order of the items on the agenda if such changes will expedite the conduct of business or provide convenience for those appearing before the Board.

BOARD MEMBERS

Gary Seavey, President
Karl Mittelstadt, Vice-President
Robert Montes, Secretary
Sam Jones, Treasurer
Laurie Kneeland, Director
Gris Alonso-Soto, Director
Susan Demattei, Director
Teri Wells Evans, Director

INTERIM CEO

Karyn Pulley

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 INTRODUCTION OF GUESTS

4.1 Lions Representative

5 PUBLIC COMMENT: Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not act on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda.

6 CONSENT CALENDAR

6.1 APPROVAL OF MEETING AGENDA

6.2 APPROVAL OF MINUTES: of the Board Meeting on February 5, 2024 (Attachment #1), February 20, 2024 (Attachment #2), March 4, 2024 (Attachment #3)

7 PRESIDENTS REPORT

8 CEO REPORT

9 TREASURER'S REPORT (Director Jones)

9.1 Approval of February disbursements (Attachment #4), Balance Sheet thru February (Attachment#5), P&L Budget vs. Actual thru February (Attachment #6)

10 STANDING COMMITTEE REPORTS

10.1 Buildings and Grounds (Director Mittelstadt)

- Shop Siding
- Burnside Rear Roll Up Door
- Auditorium Speakers
- Auditorium Spot Lights
- Kitchen (filter)
- Executive Office Internal Window

10.2 Bylaws Committee (Director Jones)

11 AD HOC COMMITTEE REPORTS

11.1 Thyme Square Project (Director Mittelstadt)

11.2 Cloverfest (Director Seavey)

11.3 Independence Day (Director Kneeland)

12 FAIR TIME COMMITTEE REPORTS

12.1 Ambassador Program (Director Montes)

12.2 Auditorium Entertainment (Directors Montes & Alonso-Soto)

12.3 Exhibits (Director Dematteі)

12.4 Parade (Director Mittelstadt)

12.5 Friends of the Fair (Director Kneeland)

13 FAIR DEBRIEF

13.1 Financial report

13.1.1 Refund requests for pre-sale tickets

13.2 Weather (future options)

13.3 Switching Commercial and Exhibits

13.4 Exhibit prizes and Guide book

13.4.1 No checks at awards ceremony

13.4.2 Tradition to award balance of category to participants evenly

13.4.3 New awards schedule 1st, 2nd, 3rd only

13.4.4 Increase prize money

13.4.5 Rule governing monies disbursements to remove awarding unused prize money to participants

14 FOOD TRUCK RALLY / AKA CLOVERFEST

14.1 Invite local restaurants, Schools and special interest groups to participate.

14.2 Music?

14.3 Bar?

15 CLOSED SESSION

15.1 Possible Litigation / CEO Search

16 MOTION TO ADJOURN TO NEXT REGULARLY SCHEDULED MEETING ON APRIL 9, 2024