CLOVERDALE CITRUS FAIR
Meeting of the Board of Directors

Monday, February 5, 2024 – 6:00 pm

AGENDA NOTE: Please note that all items under the consent resolution are routine and will be acted upon in one motion. When a motion and second are made it is for discussion purposes only prior to the Board's final action and deliberation.

Notice: The Cloverdale Citrus Fair adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Fair Office at (707) 894-3992. All efforts will be made for reasonable accommodations.
NOTE: The Board reserves the right to change the order of the items on the agenda if such changes will expedite the conduct of business or provide convenience for those appearing before the Board.

BOARD MEMBERS

Gary Seavey, President
Robert Montes, Secretary
Dylan Davis, Director
Gris Alonso-Soto, Director
Karl Mittelstadt, Vice-President
Sam Jones, Treasurer
Laurie Kneeland, Director
Martin Vizcaino, Director
Susan Demattei, Director

1.0 CALL TO ORDER

2.0 PLEDGE OF ALLEGIANCE

3.0 ROLE CALL

4.0 INTRODUCTION OF GUESTS

5.0 PUBLIC COMMENT: Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not act on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda.

6.0 RESIGNATION OF DIRECTORS
- 6.1 Martin Vizcaino
- 6.2 Dylan Davis

7.0 APPLICATION TO THE BOARD
- 7.1 Teri Wells Evans (Attachment #1)

8.0 CONSENT CALENDAR
- 8.1 APPROVAL OF MEETING AGENDA
- 8.2 APPROVAL OF MINUTES
  Regular Board Meeting on January 8, 2024 (Attachment #2).
  - Emergency Board Meeting January 22, 2024 (Attachment #3)

9.0 PRESIDENT'S REPORT

10.0 CEO REPORT
- 10.1 Directors recognition items.

11.0 TREASURER'S REPORT
- 11.1 Approval of January disbursements (Attachment #4), Balance Sheet through January (Attachment #5), P&L Budget vs. Actual thru January (Attachment #6)
- 11.2 State sales tax allotment received.

12.0 CEO SEARCH PROCESS
- 12.1 Review committee membership
- 12.2 Steps/criteria

13.0 STANDING COMMITTEE REPORTS
- 13.1 Buildings & Grounds
  - Tent received
  - Lean to update
- 13.2 Bylaws Committee

14.0 AD HOC COMMITTEE REPORTS
- 14.1 Thyme Square Project
- 14.2 Cloverfest
- 14.3 Independence Day

15.0 FAIRTIME COMMITTEE REPORTS
- 15.1 Ambassador Program
- 15.2 Auditorium Entertainment
- 15.3 Exhibits
  - All exhibits entered
  - Ticket sales live.
  - 2024 Ribbons due February 6, 2024 all other recognition is received.
- 15.4 Parade
  - Permit Approved
  - Street Closure Staffed
  - Parking Staff
  - All agency meeting February 8, 2024 @ 11:00 AM
- 15.5 Friends of the Fair

16.0 DISCUSSION ON FAIR SCHEDULE (Attachments #7, #8)

17.0 CLOSED SESSION
Litigation

18.0 REQUESTS FOR FUTURE AGENDA ITEMS

19.0 MOTION TO ADJOURN TO NEXT REGULARLY SCHEDULED MEETING ON MARCH 11, 2024