CLOVERDALE CITRUS FAIR
Meeting of the Board of Directors

Monday, December 11, 2023 – 6:00 pm

AGENDA NOTE: Please note that all items under the consent resolution are routine and will be acted upon in one motion. When a motion and second are made it is for discussion purposes only prior to the Board's final action and deliberation.

Notice: The Cloverdale Citrus Fair adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility, please contact the Fair Office at (707) 894-3992. All efforts will be made for reasonable accommodations.
NOTE: The Board reserves the right to change the order of the items on the agenda if such changes will expedite the conduct of business or provide convenience for those appearing before the Board.

BOARD MEMBERS

Gary Seavey, President
Robert Montes, Secretary
Dylan Davis, Director
Gris Alonso-Soto, Director

Karl Mittelstadt, Vice-President
Sam Jones, Treasurer
Laurie Kneeland, Director
Martin Vizcaino, Director
Susan Demattei, Director

1.0 CALL TO ORDER

2.0 PLEDGE OF ALLEGIANCE

3.0 ROLE CALL

4.0 INTRODUCTION OF GUESTS

5.0 PUBLIC COMMENT: Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not act on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda.

6.0 CONSENT CALENDAR
- 6.1 APPROVAL OF MEETING AGENDA
- 6.2 APPROVAL OF MINUTES
  Regular Board Meeting on November 13, 2023 (Attachment #1).

7.0 PRESIDENT'S REPORT

8.0 CEO REPORT
- 8.1 WFA Convention
- 8.2 Initial Audit Findings (Attachment #2)
- 8.3 Meeting with City Manager
- 8.4 Website Updated for 2024 CCF.

9.0 TREASURER'S REPORT

9.1 Approval of November disbursements (Attachment #3), Balance Sheet through November (Attachment #4), P&L Budget vs. Actual thru November (Attachment #5)

9.2 State allotment received.

10.0 CLOSED SESSION

10.1 Real Estate

10.2 Personnel

11.0 STANDING COMMITTEE REPORTS

11.1 Buildings & Grounds

- Tent (Attachment #6)
- Lean to (Attachment #7)

11.2 Bylaws Committee

12.0 AD HOC COMMITTEE REPORTS

12.1 Thyme Square Project

12.2 Cloverfest

12.3 Offsite Campus

12.4 Independence Day

13.0 FAIRTIME COMMITTEE REPORTS

13.1 Ambassador Program

13.2 Auditorium Entertainment

13.3 Exhibits

- Entry cards/claim tags ordered
- Exhibit Books Released
- Online entries/ticket sales live.
- 2024 Ribbons ordered

13.4 Parade

- Permit Filed
- Street Closure Staffed
- Parking Staff

13.5 Friends of the Fair

14.0 DISCUSSION ON FAIR SCHEDULE

15.0 REQUESTS FOR FUTURE AGENDA ITEMS

16.0 MOTION TO ADJOURN TO NEXT REGULARLY SCHEDULED MEETING ON JANUARY 8, 2024